

Representation on External Bodies and Nomination to External Bodies as a Representative of the Surrey Leaders' Group

Head of Service/Contact:	Kathryn Beldon, Chief Executive
Annexes/Appendices (attached):	Annexe 1: Schedule of existing and recommended appointments to External Bodies
Other available papers (not attached):	None stated

Report Summary

This report seeks appointments to representation on external bodies and nominations to external bodies as a representative of the Surrey Leaders' Group

Recommendation (s)

The Council is requested to:

- (1) Appoint representatives to the external bodies listed in the Annexe to this report (to follow);
- (2) Note that the appointment of Borough members who are nominated as substitutes on Surrey County Council's Local Committee will be subject to a decision by the Local Committee in June as to whether it wishes to have substitute members;
- (3) Delegate to the Chief Executive, in consultation with the Chairman of the Strategy and Resources Committee, the nomination of a councillor to the vacancy advised by the Surrey Leaders' Group should more than one candidate be put forward in relation to the particular vacancy;
- (4) Note the various Officer/Member Working Groups appointed by Committees or inter-authority partnerships upon which the Council has representation

1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy

- 1.1 There are no direct implications for the above matters arising from this report.

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2 Representation on External Bodies

- 2.1 The Council is asked to approve the appointments and nominations to external bodies as set out in the Annexe to this report.

3 Substitute Members on Surrey County Council's Local Committee

- 3.1 No substitutes are permitted for District/Borough Council co-opted members of Local Committees unless a Local Committee agrees otherwise at its first meeting following the Annual Council meeting of the relevant authority and in relation to all meetings in the following year that substitutes may be appointed.

4 Nominations to External Bodies as representatives of the Surrey Leaders Group

- 4.1 Currently, the Borough Council is requested annually to make nominations to a variety of external bodies as Surrey Leaders' Group (SLG) representatives. Nominations, which are made by all constituent authorities, are subsequently determined by the SLG at its annual meeting. It does not necessarily follow, therefore, that a nominee of this Council will be appointed to the Body concerned.
- 4.2 Appointments are usually for three years. There are five positions to be filled this year which are
 - 4.2.1 **High Sheriff's Award** - one position for three years
 - 4.2.2 **SCC Pension Fund Board** – two appointments for three years
 - 4.2.3 **South East Reserve Forces' & Cadets' Association** – one position for three years
 - 4.2.4 **Active Surrey Sports Partner Forum** – one position for three years
 - 4.2.5 **Surrey Civilian Military Partnership Board** – two appointments for three years
- 4.3 The High Sheriff's Award seeks to encourage projects that involve young people in preventing youth crime. The Panel determines the awards made to various projects. It meets 4 times per year as well as holding 1 evening awards ceremony in Leatherhead. The meetings are described as "working lunches" and are held at various venues around the County.
- 4.4 The Surrey County Council Pension Fund Board oversees the management of the Surrey County Council Pension Fund. It is a committee of Surrey County Council. It meets 4 times per year. These are daytime meetings held at County Hall, Kingston-upon-Thames

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- 4.5 The South East Reserve Forces' & Cadets' Association deals with the operational requirements of all reserve forces in Surrey. The role of the representative on the County Committee is to provide a point of communication between the Borough and District Councils and their communities and to advise on local matters. The Association meets twice a year in June and October/November. These are evening meetings held at the Territorial Army Centre, Redhill
- 4.6 Active Surrey is the brand name of Surrey's County Sports Partnership (SCSP), a network of groups and organisations from the local government, education, business, sport, health and voluntary sectors. These partners and stakeholders are committed to working together to deliver the aims of the Surrey Physical Activity Strategy with the vision of promoting Surrey to be the most active county in England by 2020. The Active Surrey Partner Forum is an important stakeholder representative group, set up to advise on operational activities. Members have been nominated by groups of key, sector-lead organisations to represent stakeholders' views, support the Thematic Working Groups and feedback information and actions through their networks and upwards to the Active Surrey Board. The Forum meets a minimum twice a year plus attendance at events. **(NOTE: Forum Constitution does not allow term of more than 2 x 3 year).**
- 4.7 Two appointments are available on the Surrey Civilian Military Partnership Board. Its work relates to the Community Covenant for Surrey, a voluntary statement of mutual support between the local civilian community and its local armed forces community. It reviews the work of the signatories of the Surrey Community Covenant and oversees and takes responsibility for the administering of Ministry of Defence Community Grants. One representative will be asked to sit on the main Surrey Civilian Military Partnership Board and the other will be asked to sit on the Community Integration Task Group which has the remit to support and advocate on behalf of the armed forces community in establishing strong links with the county's agencies and partners. Meetings take place a minimum of twice a year, time and venue yet to be confirmed.
- 4.8 The **deadline for receipt of nominations** by the SLG is **Friday 25 May 2018** and it is therefore proposed that, should more than one candidate, if any, be put forward, authority be delegated to the Chief Executive, in consultation with the Chairman of the Strategy and Resources Committee, to nominate a councillor to the vacancies advised by the Surrey Leaders' Group.
- 4.9 Should any nominations be forthcoming, the successful nominee would also need to complete the appropriate **nomination form** and return it to the Democratic Services Manager by **Thursday 24 May 2017 at the very latest**.

5 Officer/Member Working Groups and Inter-Authority Partnerships

- 5.1 There are a number of Officer/Member Working Groups that have been established by Committees of this Council or inter-authority partnerships upon which the Council has representation to assist in the formulation of policy or effective decision-making. For information, current member representation on these is set out in **Annexe 1**.
- 5.1.1 **Capital Member Group:** Appointed by Strategy and Resources Committee, member representatives currently being the Chairman of the Strategy and Resources Committee, three other members usually but not necessarily policy committee Chairman and a minority group representative.
- 5.1.2 **Investment Property Group:** Appointed by Strategy and Resources Committee, member representatives being the Chairman of the Strategy and Resources Committee and the Vice Chairman of the Strategy and Resources Committee.
- 5.1.3 **Joint Infrastructure Group:** Appointed by Strategy and Resources Committee, comprising three Borough Councillors, being the Chairman of Strategy and Resources Committee, one other policy committee Chairman or Vice Chairman and one other councillor. Two elected County Councillor member representatives are also invited to attend.
- 5.1.4 **CIL Panel:** Appointed by Strategy and Resources Committee, member representatives being the Chairman of Strategy and Resources Committee, the Chairman of Community and Wellbeing Committee, one other member drawn from the Strategy and Resources Committee and a substitute.
- 5.1.5 **Car Parking Working Group:** Appointed by the Environment Committee, comprising five member representatives.
- 5.1.6 **Surrey Energy and Sustainability Partnership:** A collaborative group comprising Surrey County Council, all 11 Borough and District Councils, Surrey Police and Action Surrey.
- 5.1.7 **Surrey Waste Partnership:** A collaborative group comprising Surrey County Council and all 11 Borough and District Councils.
- 5.1.8 **Surrey Countryside Partnership Board:** The governing body of the established county-wide countryside management service, comprising of three partnerships working under the Surrey Countryside Partnerships team umbrella. The relevant partnership for this Council is the Lower Mole Partnership, which covers North Surrey, spanning Cobham, Kingston, Epsom, Leatherhead and Dorking.

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6 Financial and Manpower implications

- 6.1 **Chief Finance Officer's comments:** *There are no financial implications arising from this report.*

7 Legal Implications (including implications for matters relating to equality)

- 7.1 **Monitoring Officer's comments:** *There are no legal implications arising from this report.*

8 Sustainability Policy and Community Safety Implications

- 8.1 There are no direct sustainability or community safety implications arising from this report.

9 Partnerships

- 9.1 The Council works in a number of different ways with a number of outside bodies, who undertake a wide range of activities for the benefit of the Borough and its residents and businesses. Active and engaged representatives appointed by the Council can help to build and sustain good relationships, and further that good work.

10 Risk Assessment

- 10.1 There are risks for individuals depending on the nature of the appointment being sought. For example, where members are asked to become trustees of a charity, they need to ensure that they understand the personal duties that trustees owe to the charity concerned.
- 10.2 Any members unsure of their status and obligations should ask the outside body for information and advice and/or seek advice from the Council's Chief Legal Officer.

11 Conclusion and Recommendations

- 11.1 In conclusion it is recommended that Council agree the recommendations so that the relevant appointments can be made.

Ward(s) Affected: (All Wards);